

FirstClick Student Program: Parent or Guardian Consent Form

For students under 18 using FirstClick Digital Skills through their school · Version 1.1 · 29 September 2026 · Draft for review by an attorney before first use

For the school. Give this form to the parent or legal guardian of each student under 18. Keep the signed original for as long as the student is enrolled in the program, and send FirstClick a scanned copy, or confirm in writing that it is signed, before we open the student's account. Questions: learn@liguaneaadvisory.com.

1. About FirstClick and the Student Program

FirstClick Digital Skills is a plain-English online course in Computer Skills and in AI, Scams and Online Safety. It is a business name of Liguanea Advisory Group Limited, 8 Lakehurst Drive, Kingston 8, St. Andrew, Jamaica W.I. FirstClick is for adults and for students. Students under 18 use FirstClick only through a school that has joined the FirstClick Student Program, and only with this form signed by a parent or legal guardian. The rules are in section 14 of our Terms and conditions and in our Privacy notice, at learn.liguaneaadvisory.com.

2. About the student

Student's full name (as on school records)	
Date of birth	
School	
Grade or form	
Student's email address (for sign-in codes; a school address is fine)	
Teacher or program lead at the school	

3. About the parent or legal guardian

Full name	
Relationship to the student	
Mobile number	
Email address (if any)	

4. What the student will do

The student will take FirstClick lessons at school, on school or donated computers, supervised by the school. They will learn to use a computer and a phone safely, spot scams and protect their information. They receive a certificate in their name when they complete a whole course. The student does not pay anything, and no payment page appears on a student account.

5. What information we keep, and why

- The student's name, date of birth, school and grade or form: to open their account, confirm their age and put their name on any certificate.
- The student's email address: to send them sign-in codes and messages about their account. It can be an address the school gives them.
- Their lesson progress and quiz results: so they can carry on where they left off, and so we can tell the school's program lead how they are doing.
- The parent or guardian's name and contact details: to record this consent and to contact you about the account.

We do not collect the student's phone number, identification or TRN number, photograph or payment details. Students do not receive newsletters or marketing, and the AI helpers on our website are switched off for student accounts. The information is kept securely, seen only by FirstClick staff and the school's program lead, never sold or shared for marketing, and kept while the student is enrolled and for one year after they leave the program. Then it is deleted.

6. Your rights

You can ask to see, correct or delete the student's information, and you can withdraw this consent at any time, by telling the school or emailing learn@liguaneaadvisory.com. When consent is withdrawn, we close the student's account and delete their

information, except anything the law requires us to keep. Withdrawing does not affect anything done before.

7. Consent

Please tick each box that applies:

- ☐ I am the parent or legal guardian of the student named in section 2.
- ☐ I agree to the student taking part in the FirstClick Student Program at school, supervised by the school.
- ☐ I agree to FirstClick keeping and using the information in section 5, as described there.
- ☐ **Optional.** The student may also use their FirstClick account at home, outside school hours. If this box is not ticked, the student uses FirstClick only at school.

8. Signatures

Parent or guardian signature	
Printed name	
Date	

School program lead signature	
Printed name and position	
Date	
School stamp	

FirstClick use only: account opened on _____ by _____ · Consent received on _____